



5047 Union Street
Union City, GA 30291
Phone: (770) 964-2288
Fax: (770) 306-6861

Account Finalization Form

Date of Intended Finalization: ___/___/_____

Account Number: _____

Name: _____

Address: _____

Forwarding Address: _____

Project: _____

Faxes will not be accepted to final out accounts. The Account Finalization Form is required to be presented at City Hall in order to be processed.

If you are moving or selling your property, you will need to have your service disconnected. Otherwise, you will still be liable for any water use, even if you are no longer residing in or utilizing the property.

Customer Signature: _____ Today's Date: _____

*****To be completed by City of Union City Staff****

Final Reading: _____

Date Finalization Completed: ___/___/_____

Date Form Submitted: ___/___/_____

Time: _____