# UNION CITY MINUTES WORKSESSION MEETING TUESDAY, OCTOBER 21, 2014 6:30 P.M.

Present: Mayor Vince Williams, Councilmembers Shayla Nealy, Brian Jones, Angelette Mealing and Joyce Robinson, City Attorney Dennis Davenport, City Manager Sonja Fillingame and City Clerk Jacqueline R. Cossey

The meeting was called to order at approximately 6:30 p.m. by Mayor Williams.

- I. INVOCATION AND PLEDGE OF ALLEGIANCE TO THE FLAG
- II. MEETING OPEN TO THE PUBLIC TO DISCUSS ITEMS NOT ON THE AGENDA (2 MIN.)
- III. PRESENTATIONS/ ACKNOWLEDGEMENTS OF AWARDS AND ACHIEVEMENTS:

Presentation of Proclamation to Kreative Kidz

All matters listed on the Consent Agenda are considered routine by the Council and will be approved by one motion. No separate discussion will take place on these items. If discussion of any Consent Agenda item is desired, the item will be moved to the Regular Agenda for separate consideration.

## IV. OLD BUSINESS:

- 1. **Public Hearing** to consider a map amendment to the Official Zoning Map for rezoning of 1 acre located along Stonewall Tell from Fulton County AG-1 to Union City TCMU by Majestic Realty.
- 2. Planning Commission to consider annexing the 1 acre of property into the corporate limits of Union City by Majestic Realty.

### V. REGULAR/NEW BUSINESS:

1. Approval of the Minutes: Worksession Meeting, 09/16/2014 Regular Council Meeting, 09/16/2014

The minutes were added to the consent agenda as written.

2. Council to consider approval of the revised organizational chart.

City Manager Sonja Fillingame led this discussion and stated that during the audit process every year we must submit our organizational chart to delineate our structure. She added that there have been some changes over the years and she wanted to bring it before the Mayor and Council for approval.

Mayor Williams stated that he wanted to add the citizens above Mayor and Council on the organizational chart.

This item was added to the consent agenda with the recommended addition.

3. Council to consider approval of a 90-day extension with the current residential and commercial sanitation providers. (CLM Sanitations & Advanced Disposal)

Finance Director Tarsha Calloway led this discussion and stated that the sanitations contracts for residential and commercial services will be expiring at the end of December. She added that staff is working diligently to produce the Request for Proposal (RFP), but they have many competing priorities; therefore, she would like to request a 90-day extension.

Councilmember Jones asked if 90 days was enough time. He then asked how far are we from completing the RFP and putting it on the street.

Mrs. Calloway stated that 90 days would be tight, but she was trying to be mindful of the length of the extension. She added that if she could get more time, that would be great. She further added that she and staff are going through the current contracts, the initial draft and the prior RFP. Mrs. Calloway stated that they are also going through the ordinance to ensure that everything is covered and it is taking a while to make sure that everything is aligned.

Councilmember Jones asked if she intended to have a 30-day advertisement, a 30-day bid review and maybe another 30 days for the Mayor and Council to review it.

Mrs. Calloway responded, "Not Quite", because the City Attorney will need to review it

Councilmember Jones asked if 90-days was a sufficient amount of time.

Mrs. Calloway stated that six months would be better.

Mayor Williams stated that he did not see any contention with removing the request for 90-days and replacing it with a six month extension. He then asked the City Attorney if there was anything that the Council should do to make this happen.

City Attorney Davenport stated that as long as the vendor has been apprised and is fine with it, there should be no problem.

Mrs. Calloway stated that she will touch basis with the vendors to verify that they are fine with it, but she wanted to be sure that the Council was on board before reaching out to them.

Councilmember Nealy wanted to verify that there would be no changes to the existing contract.

Mrs. Calloway stated that we are only extending the length of time and there will be not changes to the contract.

This item was added to the consent agenda with approval of a six month extension from the expiration date.

4. Council to consider approval of entering into a contract with the lowest bidder, Mullins Brothers Paving Contractors, in the amount of \$100,781.50 for the CDBG 2014 Lester Road Resurfacing Project (PS-15-01).

Mrs. Calloway also led this discussion and stated that staff conducted a Request for Bid (RFB) and four vendors submitted their applications. She added that Mullins Brothers was the lowest bidder and staff recommends approval to move forward with Mullins Brothers Paving and Contractors.

Councilmember Jones asked if the City has used Mullins Brothers before.

Mayor Williams stated that we have used them in the past and did not have any issues.

Councilmember Jones asked if there was a match being that this is a Community Development Block Grant (CDBG) Project.

Public Services Director Cedric Clark stated that there is a match on the LMIG which will supplement the contract cost because the CDBG 2014 is only \$57,000, so it will not cover the entire project; but there is no match for the CDBG funds.

This item was placed on the consent agenda.

### VI. RECOMMENDATIONS FROM THE PLANNING COMMISSION:

#### City Manager Reports:

- Dodson Road Improvements
- UC Arts Festival
- Fall Clean Up
- Commercial and Vacant Properties Inventory Update
- 2006 GO Bonds Update

#### VII. OTHER BUSINESS:

Michael Hightower and The Collaborative Firm (Community Development)

# VIII. <u>REPORTS & ANNOUNCEMENTS FROM THE MAYOR & C</u>OUNCIL:

#### IX. ADJOURNMENT:

On motion of Councilmember Jones seconded by Councilmember Nealy and carried, the meeting was adjourned.