

UNION CITY MINUTES
WORKSESSION MEETING
TUESDAY, MARCH 17, 2015
6:30 P.M.

Present: Mayor Vince Williams, Councilmembers Brian Jones, Angelette Mealing, Shayla Nealy, and Joyce Robinson, City Attorney Dennis Davenport, City Manager Sonja Fillingame and Acting City Clerk D. Venessa Campbell

Absent: Jacqueline R. Cossey, City Clerk

The meeting was called to order at approximately 6:30 p.m. by Mayor Williams.

- I. INVOCATION AND PLEDGE OF ALLEGIANCE TO THE FLAG:
- II. MEETING OPEN TO THE PUBLIC TO DISCUSS ITEMS NOT ON THE AGENDA (2 MIN.)
- III. PRESENTATIONS/ACKNOWLEDGEMENTS OF AWARDS AND ACHIEVEMENTS:

Presentation by the Atlanta Regional Commission regarding the 2014 Community Choices Program – Vacant Properties Inventory

Union City Boys Basketball Team, 17-U, State Championship

Proclamation for National Service Recognition Day

Geographic Information System (GIS) Demonstration

IV. OLD BUSINESS:

1. Council to consider truck traffic restrictions along Londonderry Way, Lancaster Lane and Shannon Parkway.

Public Services Director Cedric Clark stated that staff held additional meetings with Rooker regarding truck traffic restrictions along Londonderry Way, Lancaster Lane, and Shannon Parkway. He stated that Rooker has taken a position to not make infrastructure and transportation improvements regarding the streets in question. Rooker does not believe the improvements represent the best avenue for the project. Director Clark stated that staff's recommendation is to not remove truck restrictions.

Mayor Williams stated that he wanted to speak with Rooker regarding the plan. Director Clark stated that Rooker had zero percent truck traffic on the roads around the mall when the Development of Regional Impact (DRI) was submitted.

Mayor Williams noted that there would be a police presence on restricted roads.

Councilmember Mealing agreed. She stated that she wanted to ensure that Union City Police Department is aware that trucks traveling on posted City streets should be ticketed. She further noted that she wanted to be on the record stating that fines would be issued if trucks are found in violation.

Director Clark mentioned that he had a meeting with Chief Odom and that tickets will be issued to trucks in violation.

Director Clark noted that an assessment would be made regarding the feasibility of traveling South Bound on I-85, exiting on Hwy 138, and utilizing the loop that connects to Oakley Road. He added that this alternative may require a redesign of the site. However, it could also facilitate a free flowing movement as opposed to sending trucks down Hwy 138 to Shannon Way which could clog the intersection and cause additional congestion.

Councilmember Jones suggested an option of looking into a double right turning lane similar to Hwy 74. He noted that this would provide a continued flow of traffic. He also noted his concerns about road maintenance requirements and the impact maintenance has on the City's budget.

Councilmember Robinson shared her concerns regarding the structure of Shannon Way and Lancaster. She noted that there has to be repairs or upgrades for the site.

Director Clark stated that Rooker did not have a problem maintaining improvements on Shannon Way. However, Shannon Parkway, Londonderry, and Lancaster are the areas of concern. He added that Londonderry is out of consideration due to comments provided by the Georgia Department of Transportation (GDOT).

Councilmember Nealy inquired about the South Fulton Transportation Plan and the Exit 64 ramp.

Director Clark responded by stating that the interchange is in the construction work pool program for GDOT. He added that a kickoff meeting was held and the interchange is in the design phase. He concluded that ramps will be included into the overall design of the interchange.

Councilmember Nealy stated that the plans may provide assistance to the City if there is a possibility of double right lanes or other incentives.

Director Clark stated that he has provided the DRI to the consultant charged with the project's design work.

Councilmember Nealy requested that Director Clark follow up with her regarding infrastructure life cycles as well as piping networks.

V. REGULAR/NEW BUSINESS:

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| 1. Approval of the Minutes: | Worksession Meeting, | 2/17/2015 |
| | Regular Council Meeting, | 2/17/2015 |
| | Called Council Meeting, | 2/17/2015 |
| | Called Council Meeting, | 2/26/2015 |

The Minutes were added to the Consent Agenda as written.

2. Council to consider acceptance of dedicated right-of-way at the Procter and Gamble site from Majestic Realty.

City Attorney Davenport led this discussion. He stated that an attorney from Majestic Realty contacted him and advised that an accel/decel lane on the west side of Buffington Road had not been dedicated to the City. Attorney Davenport explained to the attorney that the City would have to take action in order to accept the dedication. Additionally, he described the property as approximately 3/10th of an acre located off of the west side of Buffington Road, south of Flat Shoals.

Mayor Williams asked whether the dedication should have occurred a while back.

Attorney Davenport responded, "Yes."

Councilmember Jones inquired about the right-of-way process used by the City.

Attorney Davenport explained the process.

Councilmember Jones subsequently asked about the process that will be used regarding the dedication of streets for the mall property.

Attorney Davenport stated that in the case of the mall property, the site is already zoned and the streets are existing City streets.

This item was added to the Consent Agenda.

3. Council to consider approval of the proposed 2015 Community Development Fee Schedule as submitted and authorize the City Attorney to make the necessary updates via resolution or ordinance.

City Manager Fillingame noted that this item is in keeping with the previous fee schedules brought before the Council. She added that staff conducted an assessment of those schedules to determine if they needed to be updated. Accordingly, this item represents the Community Development Department's fee schedule. City Manager Fillingame stated that she consulted with Community Development Director, Nicole Dozier, as well as Ms. Vicki Coleman. She concluded that this item is the proposed schedule that would reflect the fees for Fiscal Year 2015.

This item was added to the Consent Agenda.

4. Council to consider approval of a three year contractual agreement with VC3 for information technology services.

City Manager Fillingame stated that this item reflects a three year agreement and that assistance is needed with day-to-day operations, strategic planning, and moving the City to a cloud environment. She added that a cloud environment would help with disaster recovery efforts. City Manager Fillingame further added that staff is requesting the Council's consideration of an agreement with VC3 to provide the aforementioned services.

City Manager Fillingame stated that it is her understanding that our current financial policy allows the City to piggy back off of other cooperative agreements, and staff suggests that the City utilizes the agreement with the City of Valdosta.

Councilmember Jones asked about Virtual Office Assistant (VOA) seats. He inquired whether 101 units represented computers or employees who would be logging in.

Ryan Wilson with VC3 responded that each unit is a seat in the cloud computer system. He added that there will be employees who will utilize a kiosk (multifunction) system and will not need an individual seat.

Councilmember Nealy asked if there will be a monthly charge. She also asked if the monthly charge would be consistent or on a one-time basis.

City Manager Fillingame stated that Year One of implementation is at \$117,541.86. This includes evaluating the City's services and ordering equipment. Going forward, there would be an annual cost of \$215,388.

Councilmember Mealing asked whether the usual standard termination language for services was included in the contract.

Mr. Wilson responded that the termination language is in the attached master service agreement.

Councilmember Robinson asked how the current Information Technology Manager fits into the scope.

Mr. Wilson stated that the manager would be able to do what he wanted. He further stated that VC3 would provide a help desk to assist staff and track tickets. This would free staff to do several projects.

Councilmember Robinson requested that the responsibilities be provided to her in writing.

Councilmember Jones asked for the record how long it would take for the employees to go online with the contract.

Mr. Wilson stated that it typically takes approximately four (4) to six (6) months before everyone is completely online.

This item was added to the Consent Agenda.

VI. RECOMMENDATIONS FROM THE PLANNING COMMISSION: None.

City Manager Reports:

- Community and Economic Development Report
- Mayor's Bike Race

VII. OTHER BUSINESS:

VIII. REPORTS & ANNOUNCEMENTS FROM THE MAYOR & COUNCIL:

IX. ADJOURNMENT:

There being no further business the meeting was adjourned.