

UNION CITY MINUTES  
WORKSESSION MEETING  
TUESDAY, NOVEMBER 17, 2015  
6:30 P.M.

- Present: Mayor Vince Williams, Councilmembers Brian Jones, Angelette Mealing, Shayla Nealy and Joyce Robinson, City Attorney Dennis Davenport, City Manager Sonja Fillingame and City Clerk Jacqueline R. Cossey
- Directors: Rhonda Jones – Human Resources, Cedric Clark – Public Services, Nicole Dozier – Community Development, Trey Bennings – Information Technology and Joe Maddox - Fire Chief
- Absent: Tarsha Calloway – Finance, Lee Blich – Parks & Recreation, Chuck Odom – Police Chief

The meeting was called to order at approximately 6:30 p.m. by Mayor Williams.

- I. INVOCATION AND PLEDGE OF ALLEGIANCE TO THE FLAG:
- II. MEETING OPEN TO THE PUBLIC TO DISCUSS ITEMS NOT ON THE AGENDA (2 MIN.)
- III. PRESENTATIONS/ACKNOWLEDGEMENTS OF AWARDS AND ACHIEVEMENTS:

Bob Crutchfield, Retiring CEO of Christian City, to introduce Len Romano, Incoming CEO of Christian City (effective December 1, 2015)

Comprehensive Annual Financial Report – Award of Financial Reporting Achievement

VC3 Update presented by Ryan Wilson

- IV. CONSENT AGENDA: None

*All matters listed on the Consent Agenda are considered routine by the Council and will be approved by one motion. No separate discussion will take place on these items. If discussion of any Consent Agenda item is desired, the item will be moved to the Regular Agenda for separate consideration.*

- V. OLD BUSINESS:

1. **Public Hearing** to consider approval for an Alcoholic Beverage License application submitted by Savio Dennis Fernandes for packaged sales of malt and vinous liquors for Circle K 3601 Flat Shoals Road, Union City, Georgia. *(This item was deferred for 30 days)*

Britney Horne led this discussion and stated that this request was to consider approval of packaged sales of malt and vinous liquors for Circle K located at 3601 Flat Shoals Road. She added that this is a new construction and a license has never been issued before therefore this request will serve as a new license issuance. She concluded that all of the administrative requirements have been met.

Councilmember Mealing asked if the petitioner has an opening date.

Ms. Horne stated that she was not aware of an opening date.

Councilmember Robinson asked if there was some confusion regarding the establishment opening too soon.

Ms. Horne stated that there was some confusion regarding the contractors and the final inspection from Safebuilt and the Fire Marshal. She added that there was an attempt to proceed with a soft opening, but they ceased operations on the same day.

2. **Public Hearing** to consider rezoning 4.5 acres of land on Buffington road into Union City. **(Planning Commission Recommended Approval)** *(This item was deferred for 30-days)*
3. **Public Hearing** to consider annexing 4.5 acres of land on Buffington Road into Union City. **(Planning Commission Recommended Approval)** *(This item was deferred for 30-days)*

Community Development Director Nicole Dozier led this discussion and stated that the applicant has requested to withdraw his application. She added that further work is required with regards to his application, but he will bring it back at a later date.

#### VI. REGULAR/NEW BUSINESS:

1. Approval of the Minutes:                                 Worksession Meeting, 10/20/2015  
   Regular Council Meeting, 10/20/2015

The minutes were added to the Consent Agenda as written.

2. Council to consider approval of a request to submit an application for the Roadside Enhancement and Beautification Council (REBC) Grant.

Operations Coordinator Ashley Minter led this discussion and stated that she would like to submit an application for the Roadside Enhancement and Beautification Council Grant, formally the Gateway Grant. She added that the application requires a resolution to be signed by the local governing authority. She further added that the resolution authorizes the City to apply for the Grant through Georgia Department of Transportation (GDOT). Ms. Minter stated that the application deadline was yesterday, so the application materials were submitted. She added that GDOT Representatives were made aware that this would go before the Council tonight and if approved, the resolution would be sent at a later date this week. She further added that the total amount requested is \$20,000 and staff is requesting approval of the resolution.

Councilmember Jones asked if we have identified where we would use these funds if awarded.

Ms. Minter stated that the funds would be used for beautification at the intersection of 138 and Goodson Connector.

Councilmember Mealing asked if the gateway would look similar to what we have on Highway 29 and Highpoint Road.

City Manager Fillingame responded, "Correct." She added that it will have some resemblance to our current gateways. She further added that there has been a planning meeting during the budgetary process where the Council approved some funding for the gateway. City Manager Fillingame stated that this will take care of the plant materials so that we can leverage the funds that the Council approved for the gateway and it will be consistent.

Councilmember Jones encouraged staff to keep finding grant money to assist the City with projects because the grants help.

This item was added to the Consent Agenda.

3. Council to consider approval of a request to award the commercial sanitation contract to Advanced Disposal and the residential sanitation contract to Waste Industries.

Anna-Marie Robinson-Berry led this discussion and stated that on August 19<sup>th</sup> Finance posted a proposal for resident and commercial sanitation services to the Union City website and Georgia Procurement. She added that the proposals were submitted through Finance on October 16<sup>th</sup>. Ms. Robinson-Berry stated that the City received four proposals for commercial services and three proposals for residential services all of which were selected for interview presentations. She added that an evaluation team was selected to review the proposals and the evaluations were scored based on 70% technical and 30% cost. She further added that four commercial vendors were evaluated with Advanced Disposal receiving the best overall scoring. She continued stating that three residential vendors were evaluated with Waste Industries and Advanced Disposal receiving the best overall scoring. Ms. Robinson-Berry stated that after further discussion with the evaluation team, it was decided that Waste Industries would be the most advantageous vendor for residential services based on several criteria. She then recommended awarding the commercial contract to Advanced Disposal and the residential contract to Waste Industries.

Councilmember Jones asked how many people were on the selection committee.

Ms. Robinson-Berry responded, "It was four."

Councilmember Jones asked if we typically rate on a 70/30 scale on our bids with technical 70% and cost 30% when scoring.

Ms. Robinson-Berry stated that sometimes it is 100 then they take the cost and use a formula. She added that the formula was used to score this as well.

Councilmember Jones asked if there will be an impact or cost increase to the residents when we enter into this contract.

Ms. Robinson-Berry stated that she did not have the figures in front of her but if the fee goes up, it will not be a big increase to the residents.

Councilmember Mealing asked how long the term for the contract is.

Ms. Robinson-Berry stated that the contract is for one year with an option for automatic renewal for two additional years, so it can go up to three years.

Mayor Williams asked if this is similar to what we currently have.

Ms. Robinson-Berry responded, "Yes".

Councilmember Mealing stated that the three years is provided that they provide good services.

Mrs. Robinson-Berry stated that there will be a clause stating that we have the option to decline the auto-renewal services if we have issues with their services.

Councilmember Nealy stated that Advanced Disposal's documentation stated that they may utilize subcontractors. She then asked if that has been solidified and who is the subcontractor.

Ms. Robinson-Berry stated that Advanced Disposal was not chosen for our residential contractor due to sub-contracting.

This item was placed on the Consent Agenda.

VII. RECOMMENDATIONS FROM THE PLANNING COMMISSION: None.

City Manager Reports:

- Ball fields Update

VIII. OTHER BUSINESS:

IX. REPORTS & ANNOUNCEMENTS FROM THE MAYOR & COUNCIL:

X. ADJOURNMENT:

***On motion of Councilmember Jones seconded by Councilmember Mealing and carried, the meeting adjourned.***