

CITY OF UNION CITY
WORKSESSION MINUTES
TUESDAY, APRIL 17, 2018
6:15 P.M.

Present: Mayor Vince Williams, Councilmembers Angelette Mealing, Brian Jones, Shayla Nealy, and Christina Hobbs; Patrick Stough – Assistant City Attorney, Sonja Fillingame – City Manager, and Shandrella Jewett – City Clerk

Staff Present: Lonnie Ferguson – Public Services Director, Linda Goodman – Finance Director, Ellis Still – Community Development Director, Cassandra Jones – Police Chief, and Joe Maddox – Fire Chief

Absent: Tarsha Calloway – Assistant City Manager, Rhonda Galloway – Human Resources Manager, and Lee Blicht – Parks and Recreation Director

The meeting was called to order at 6:15 p.m.

All matters listed on the Consent Agenda are considered routine by the Council and will be approved by one motion. No separate discussion will take place on these items. If discussion of any Consent Agenda item is desired, the item will be moved to the Regular Agenda for separate consideration.

I. REGULAR/NEW BUSINESS:

A. Approval of the Minutes:

- 02/20/2018 Worksession Meeting
- 02/20/2018 Regular Council Meeting
- 03/20/2018 State of the City Address

The item was added to the Consent Agenda.

B. Council to consider an Inmate Intergovernmental Service Agreement between the City of Union City, Georgia, Palmetto, Georgia, and Fulton County, Georgia.

The item was added to the Consent Agenda.

C. Council to consider a request for approval of a renewal agreement (ATL Airport District Marketing Services) for the promotion of hospitality and tourism.

Cookie Smoak led the discussion and shared a Powerpoint presentation with Council.

The item was added to the Consent Agenda.

D. Council to consider a request for approval of a renewal agreement (Fulton County Schools Memorandum of Understanding) to review building plans and inspection of capital and facilities improvement.

Director Still advised Council that the renewal agreement is executed every three (3) years. Councilmember Nealy requested Director Still to provide the Annual Reporting Schedule.

The item was added to the Consent Agenda.

- E. Council to consider a request to approve the submission of an application for funding of a SAFER GRANT (Staffing for Adequate Fire and Emergency Response).

The item was added to the Consent Agenda.

- F. Council to consider approval of a request to grant the Housing Authority a waiver of its Payment in Lieu of Taxes (PILOT) for 2017-2018.

The item was added to the Consent Agenda.

- G. Council to discuss and consider a resolution for recertification as a Georgia Certified City of Ethics.

The item was added to the Consent Agenda.

- H. Council to consider a resolution consenting to the expansion of the South Fulton Community Improvement District.

Director Still advised Council that the expansion is to occur within the city limits of the City of Fairburn, Georgia. Since Union City is a part of the CID, each municipality would have to give their consent for the expansion.

The item was added to the Consent Agenda.

- I. Council to consider approval to enter into an agreement for Project Management Services for Flat Shoals Road Resurfacing and Sidewalk Project for the City of Union City, Georgia (RFB-PS-18-02).

Ms. Robinson-Berry led the discussion by advising Council that the City solicited bids on February 21, 2018, on the Union City and Georgia Procurement website as well as the South Fulton Neighbor. The City received six bids of which Lowe Engineers was the lowest, most responsive and responsible bidder. On behalf of the Finance Department, Ms. Robinson-Berry requested approval to enter into contract with Lowe Engineers for Project Management Services in the amount of \$67,500.00.

The item was added to the Consent Agenda.

- J. Council to consider a request for approval to enter into an agreement for Highpoint Road streetscape and Littleton Subdivision water service line replacement CDBG/LMIG (RFB-PS-18-03).

Ms. Robinson-Berry led the discussion by advising Council that an RFB was solicited on March 7, 2018, on Union City and Georgia Procurement website as well as the South Fulton Neighbor, with a due date for sealed bids on April 5, 2018. The City received seven bids of which Autaco Development, LLC was the lowest, most responsive and responsible bidder. On behalf of the Finance Department, Ms. Robinson-Berry requested approval to enter into contract with Autaco Development, LLC in the amount of \$262,035.00, being funded by CDBG 2017 and LMIG 2017.

The item was added to the Consent Agenda.

- K. Council to consider approval and adoption of an ordinance to amend the Code of Ordinances for Union City, Georgia; To update the regulatory framework by specifying the City Sponsored special events at which food truck vending operations are permitted to occur.

Assistant Attorney Stough advised Council that this was an ordinance to amend a previous ordinance adopted by Mayor and Council to allow for food trucks at certain City Sponsored events. Union City had listed the events in the Code of Ordinances. However, given the nature of event scheduling, this method may not be practical. Union City will move forward with a schedule of events to be adopted by Mayor and Council and submitted to the City Clerk's office for record keeping purposes.

The item was added to the Consent Agenda.

- L. Council to consider approval of a resolution updating the regulatory framework within which food truck vending operations are permitted to take place by adopting a schedule of City Sponsored special events, in accordance with the provisions of sub-section 12-154 of Article VI of Chapter 12 of the Union City Code of Ordinances.

Assistant Attorney Stough advised that the schedule can change without having to amend the Union City Code of Ordinance. Mayor Williams requested that the Gran Fondo Cycle Event (10/20/18) be added to the schedule of events. Councilmember Jones requested Union City to look into a monthly food truck event that Union City can add to the list of events for 2019.

The item was added to the Consent Agenda.

II. ADJOURNMENT:

The meeting was adjourned at 7:08 p.m.