

CITY OF UNION CITY  
**WORK SESSION MINUTES**  
TUESDAY, MAY 15, 2018  
6:15 P.M.

- Present: Mayor Vince Williams, Councilmembers Angelette Mealing, Brian Jones, Shayla Nealy, and Christina Hobbs; Dennis Davenport – City Attorney, Sonja Fillingame – City Manager, and Shandrella Jewett – City Clerk
- Staff Present: Lonnie Ferguson – Public Services Director, Ellis Still – Community Development Director, Linda Goodman – Finance Director, Cassandra Jones – Police Chief, and Joe Maddox – Fire Chief, and Trey Bennings – Information Technology Manager
- Absent: Tarsha Calloway – Assistant City Manager, Lee Blich – Parks and Recreation Director, Rhonda Galloway – Human Resources Manager, and
- 

The meeting was called to order at 6:15 p.m.

*All matters listed on the Consent Agenda are considered routine by the Council and will be approved by one motion. No separate discussion will take place on these items. If discussion of any Consent Agenda item is desired, the item will be moved to the Regular Agenda for separate consideration.*

**I. REGULAR/NEW BUSINESS:**

A. Approval of the Minutes:

- 02/20/2018 Regular Council Meeting – Amendment 1 (*Conditions added to Section VI, A*)
- 04/17/2018 Work Session Meeting
- 04/17/2018 Regular Council Meeting
- 04/30/2018 Town Hall Meeting

The item was added to the Consent Agenda.

B. Council to consider a request for approval to start a Youth Council Program in Union City.

The item was added to the Consent Agenda.

C. Council to consider a request of approval to enter into an Intergovernmental Agreement for Animal Control Services with Fulton County, Georgia.

City Manager, Fillingame advised Council that based upon the feedback that Fulton County received from the municipalities, baseline services would be pursued as opposed to enhancements. The Intergovernmental Agreement with Fulton County is for five (5) years and will continue Animal Control Services. The billing will be quarterly and the contract includes dispatch services.

The item was added to the Consent Agenda.

D. Council to consider a request for approval to enter into a three year agreement with Paycom in order to provide payroll services and other Human Resources features.

Chandra Lewis, Human Resource Specialist introduced Mr. Derek Bong, Project Manager and Sales Representative from Paycom (1280 N. Morning Side Drive, Atlanta, Georgia 30306).

Mr. Bong advised Council that he works with a payroll technology company which is the only single data base provider within the industry that provides onsite training and support throughout the implementation process. He spoke about the history of Paycom and also mentioned that contract will be a payroll to payroll service agreement which can be terminated at any time by Union City. He ensured Council that the transition will be smooth.

Mrs. Lewis advised Council that Human Resources would like to start the installation process which will take 12-13 weeks to configure. Union City would start Paycom after the first pay period in September 2018. Linda Goodson, Financial Director agreed with the process and City Manager Fillingame advised Council that Union City would be getting more features with the one system and it will still be in line with the budget. Councilmember Mealing requested that a Fact, Question, and Answer document be created and available for all employees.

Attorney Davenport confirmed that the agenda was being amended to reflect the desire of Council wanting to enter into a three (3) year agreement for the purposes of placing it on the Consent Agenda. The agreement would consist of a one year agreement with an automatic option to renew for two years.

The item was added to the Consent Agenda.

- E. Council to consider approval to enter into an agreement for citywide resurfacing LMIG 2018/TSPLOST Project RFB-PS-18-04.

Mrs. Robinson-Berry advised Council that the City is seeking to obtain a contractor to provide a citywide resurfacing service for various streets thorough out Union City, which will be funded by LMIG 2018 and TSPLOST funds. A Request for Bid (RFB) was solicited on March 21, 2018 on the Georgia Procurement and Union City website and in the South Fulton Neighbor's Newspaper. The City received a total of six (6) bids of which Shepco Paving, Inc. was the lowest and most responsible bidder. The total cost will be \$814,464.88 for the following streets:

- Peters Road from city limit to city limit
- Littleton Subdivision
- Wellington Subdivision
- Shannon Boulevard from Shannon Parkway to Oakley Road
- Dodson Road off of Highpoint Road from city limit to city limit
- Canaans Way Subdivision

Councilmember Jones requested a list of TSPLOST Projects to be placed on the Union City website.

The item was added to the Consent Agenda.

## II. **ADJOURNMENT:**

*On motion of Councilmember Mealing, seconded by Councilmember Hobbs and carried, the meeting was adjourned at 6:57 p.m.*