

UNION CITY  
**FINAL ADOPTION OF MILLAGE RATE AND BUDGET MINUTES**  
TUESDAY, AUGUST 28, 2018  
6:15 P.M.

**PRESENT:**

Mayor Vince Williams  
Mayor Pro Tem Brian Jones  
Councilmember Christina Hobbs  
City Attorney – Dennis Davenport  
City Manager – Sonja Fillingame  
Assistant City Manager – Tarsha Calloway  
City Clerk - Shandrella Jewett

**STAFF PRESENT:**

Linda Goodman – Finance Director  
Ellis Still – Community Development Director  
Lonnie Ferguson – Public Services Director  
Lee Blitch – Parks and Recreation Director  
Cassandra Jones – Police Chief  
Trey Bennings – Information Technology Manager  
Joe Maddox – Fire Chief

**ABSENT:**

Councilmembers Shayla Nealy and Angelette Mealing  
Rhonda Calloway – Human Resources Manager

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The meeting was called to order at 6:20 p.m.

**I. Presentation of the Millage Rate by Assistant City Manager, Tarsha Calloway**

**A. Council to consider a request for approval and adoption of the Millage Rate at 14.952.**

The following topics were discussed in the attached Powerpoint presentation concerning the Millage Rate:

- Property Tax and Budget Calendar
- Mayor and City Council Retreat Top Priorities
- Strategic Focus
- Current Millage Rates for FY2018
- Rollback/Up Rate FY2019
  - Current Rollback Rate: 14.952
  - Proposed Millage Rate: 14.952
- Tax Rate Comparison FY2019
  - Current Rate: 16.425
  - Rollback Millage: 14.952
  - Proposed Rate: 14.952

*On motion of Councilmember Hobbs, seconded by Councilmember Jones and carried, the Millage Rate of 14.952 was approved and adopted. Vote was unanimous.*

**II. Presentation of the FY2018-2019 Budget by Assistant City Manager, Tarsha Calloway**

**A. Council to consider a request for approval and adoption of the FY2018-2019 Budget.**

The following topics were discussed in regard to the FY2018-2019 Budget:

- Service Enhancements
  - Beautification
  - Development
  - Parks and Recreation

## Smart City

The following discussions were held in regard to Cyber Security:

Assistant City Manager Calloway advised Mayor and Council that a request was made to VC3 (current vendor) to provide new software and tools to help protect the City. The software and tools are already included in the budget. If the budget is adopted, this will allow for the increase of the contract with a Change Order.

Mayor Williams requested City cell phones for Mayor and Council to conduct City business. Assistant City Manager Calloway advised that the cost would be taken from the Contingency Fund. Mr. Bennings (IT Manager), recommended iPhones and the carrier would be Verizon Wireless.

Presentation continued:

- Enhancement Requests
  - Building and Facilities
  - FY2019 Enhancements
- TSPLOST Resurfacing Projects - \$7,618,769.00 allocated
- Fund 343 – Capital TE Grand Fund
- Fund 350 Project List
  - Fund Balance - \$3.5 Million
  - Container Model: \$1.5 Million
  - Depot Remodel: \$1 Million
  - Remaining Balance: \$1 Million

The following discussions were held in regard to how the remaining balance of \$1 Million will be spent (one-time expense).

- Councilmember Mealing (per Mayor Williams in the absence of Councilmember Mealing):  
Art Project around Union City - \$50K

Mayor Williams would like the Art Project to be an ongoing activity each budget year so that Union City can continue with the purchase of art and to support art events.

Councilmember Hobbs will contact Atlanta Fulton County Library in regard to the start-up of an Arts Council.

Councilmember Jones said he would like to consider placing a replica of a train next to the City Depot and tie it into Art and City Beautification during the FY2019-2020 Budget. Mayor Williams said it would be a great idea to use a train as Union City's mascot in the near future.

- Councilmember Jones:
  - Acquisition of blighted properties/houses for officers - \$200K
  - Acquisition of land for more parking around the new Community Center - \$300K
- Mayor Williams:
  - Step-Up Girls - \$5K
  - Next Level Boys Academy - \$5K
  - Portman Group - \$190K
  - Pendleton Group - \$110K
  - Georgia Trend (marketing purposes) - \$5K
  - Atlanta Business Journal (marketing purposes) - \$2,500K

Painting of the Water Tower (name only) - \$100K  
Fire Headquarters and Santa House

The following general discussions were held regarding parking at City Hall and signs on I-85 Southbound in Union City:

Mayor Williams requested staff to do some research regarding the placement of parking meters and/or signs that read, "Authorized Parking Only" in City Hall's parking lot. An abandoned vehicle with an expired tag was left in the parking lot for a couple of weeks which caused a great concern as it relates to safety for employees.

Councilmember Hobbs spoke regarding the placement of signs on I-85 (Southbound) in Union City that would advertise the restaurants in the City.

Presentation continued:

- Budget Summary
- General Fund

Councilmember Hobbs requested additional funds be placed in the travel budget for the Mayor due to his travel schedule. Currently there is \$14K for the Mayor and \$12K for each Councilmember. Council agreed to change the Mayor's travel budget from \$14K to \$17K.

*On motion of Councilmember Jones, seconded by Councilmember Hobbs and carried, the FY2018-2019 Budget was approved and adopted with all of the above mentioned changes.*

**III. Council to consider a request for approval and adoption of Ordinance No. 2018-05 adopting FY2018-2019 Budget per O.C.G.A 36-81-5.**

*On motion of Councilmember Jones, seconded by Councilmember Hobbs and carried Ordinance No. 2018-05 for FY2018-2019 Budget was approved and adopted.*

Attorney Davenport stated that he needed to enter into Executive Session to discuss one item regarding a pending litigation.

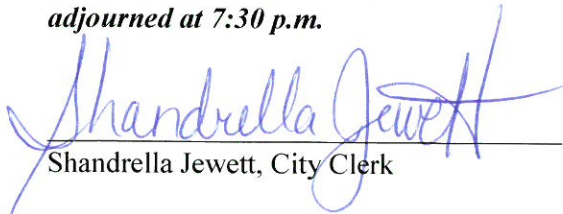
*On motion of Councilmember Jones, seconded by Councilmember Hobbs and carried, Council entered into Executive Session to consider one item regarding pending litigation.*

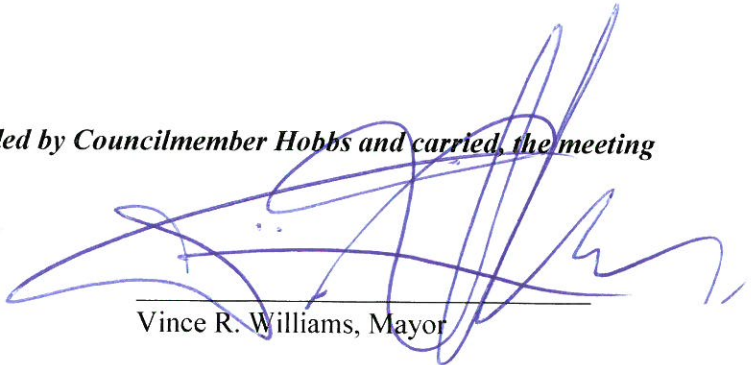
*On motion of Councilmember Jones, seconded by Councilmember Hobbs and carried, Council came out of Executive Session and reconvened back to the Budget Meeting. Vote was unanimous.*

**IV. ADJOURNMENT:**

The meeting adjourned at 7:30 p.m.

*On motion of Councilmember Jones, seconded by Councilmember Hobbs and carried, the meeting adjourned at 7:30 p.m.*

  
Shandrella Jewett, City Clerk

  
Vince R. Williams, Mayor

STATE OF GEORGIA  
COUNTY OF FULTON

**EXECUTIVE SESSION AFFIDAVIT**

Personally appeared before me, Vince Williams, Mayor of the City of Union City, Georgia, who after being duly sworn says:

1.

I was the presiding officer of a meeting of the Union City Mayor and City Council held on the **28<sup>th</sup>** day of **August, 2018**.

2.

That it is my understanding that O.C.G.A. § 50-14-4(b) provides as follows:

When any meeting of an agency is closed to the public pursuant to subsection a of this Code section, the person presiding over such meeting shall execute and file with the official minutes of the meeting a notarized affidavit stating under oath that the subject matter of the meeting or the closed portion thereof was devoted to matters within the exceptions provided by law and identifying the specific relevant exception.

3.

The subject matter of the closed meeting or closed portion of the meeting held on the **28<sup>th</sup>** day of **August, 2018**, which was closed for the purpose(s) of **one item regarding pending litigation** as allowed by O.C.G.A., Title 50, Chapter 14, was devoted to matters within those exceptions and as provided by law.

4.

This affidavit is being executed for the purpose of complying with the mandate of O.C.G.A. § 50-14-4 (b) that such an affidavit is executed.

FURTHER AFFIANT SAITH NOT.



Vince Williams, Mayor

Sworn to and subscribed before me this  
**28<sup>th</sup>** day of **August, 2018**.



Notary Public



# UNION CITY

## FY19 FINAL ADOPTION OF MILLAGE RATE AND BUDGET

August 28, 2018

6:15PM

# PROPERTY TAX AND BUDGET CALENDAR

Date	Event
June	Department Budget Review
July 10 <sup>th</sup>	Budget Work Shop (6:15pm)
August 7 <sup>th</sup>	Provide Budget Books to Council
August 21 <sup>st</sup>	City Council Budget Presentation (5:30 pm) Work Session (6:15 pm) Regular Council Meeting (7:00 pm) Public Hearing for Budget & Millage Rate (7:00 pm)
August 28 <sup>th</sup>	Adoption of the Millage Rate & Budget (6:15 pm)



# Mayor and City Council Retreat Top Priorities

Seed money for  
Development  
Authority

Master Plan

Complete and  
Market  
Community Center

Ballfield Turf

Acquire Land for  
Development  
*(Consider Development Authority  
Role)*



# STRATEGIC FOCUS

## Budget/Long Term Stability

Implement sound financial practices to sustain the long term viability of the City

## Infrastructure Rehabilitation

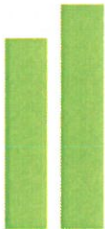
Identify and upgrade the City's aging infrastructure including streets, public landscaping, sidewalks, public buildings and storm drains

## Business Friendly/Generating Jobs

Create jobs to increase tax base by retaining existing businesses and recruiting new businesses

## Create and Maintain Safe Neighborhoods

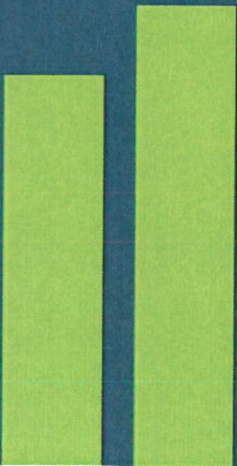
Improve public safety presence and community unity







# MILLAGE RATE




## Current Millage Rates

### FY 2018

	Millage
General Operating	14.665
Bond	1.760
<b>TOTAL MILLAGE</b>	<b>16.425</b>



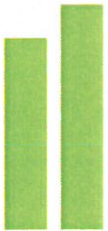


## Rollback/Up Rate FY 2019

The Rollback/Up Rate is the millage rate that would raise the same amount of revenue as last year if applied to the current value of the property that was on last year's tax roll.

Current Rollback Rate:  
14.952

Proposed Millage Rate:  
14.952



# Tax Rate Comparison FY 2019

Current Rate

16.425

Rollback Millage

14.952

Proposed Rate

14.952





# SERVICE ENHANCEMENTS




## ENHANCEMENT -BEAUTIFICATION

SF Pkwy  
Maintenance✓

City Limit Sign  
Upgrade✓

Landscaping  
throughout  
City✓



Illuminated  
Street signs✓

New Street  
Furniture (Trash  
Cans/Benches)✓



# ENHANCEMENT -DEVELOPMENT

Master  
Plan✓


Container  
Model✓

TAD✓





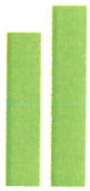
## ENHANCEMENT -PARKS AND RECS



Hwy 29 Ballfield  
Improvements✓



PAL✓







# ENHANCEMENT -SMART CITY

Interpretative  
Sevices✓

Genetec System✓

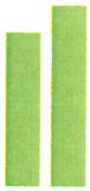
Body Cameras✓

License Plate  
Readers✓

Code  
Enforcement  
Field Resources✓

Cyber Security✓

Police Vehicles✓





# ENHANCEMENT REQUESTS-BLDG & FACILITIES

Court Improvements✓



City Hall Improvements✓



## FY 2019 ENHANCEMENTS

- City Clerk
    - 1 Part time Position
  - Operations
    - 1 Additional FTE
  - Finance
    - 1 Additional FTE
  - Police
    - Funded new video camera system
    - Phased purchase of police vehicles
    - License Plate Readers
    - 5 Additional FTEs
    - 3 Reclassed Positions from Master Patrol to Sergeant
    - 1 Reclassed Position from Sergeant to Lieutenant
- 



## FY 2019 ENHANCEMENTS

- Fire
  - 4 Additional FTEs
  - 6 Additional Part time Positions
- Public Services
  - 6 Additional FTEs
  - 1 Reclassed position from Asset Manager to Assistant Public Services Director
  - Beautification improvements
- Community Development
  - Funding for Master Plan





## FY 2019 ENHANCEMENTS

- Parks

- Phase II Hwy 29 Ballfield Improvements
- Building Community Center
- Restructure Basketball Court to include Tennis
- Funding for Police Athletic League (PAL)



## TSPLOST Resurfacing Projects

We have allocated \$7,618,769 for the following projects:

- HIGHWAY 85/ JONESBORO RD
- FLATSHOALS RD
- MAYOR'S PARK
- LOWER DIXIE LAKE RD
- GOODSON RD
- RESURFACING



## Fund 343 – Capital TE Grant Fund

- Pedestrian Sidewalk Phase I – Dodson Road, and Union Street

CST FY 2019

- Pedestrian Sidewalk Phase II- Highway 29 from SR 138 to Lower Dixie Lake Road and Pedestrian sidewalk at Lester Road by Christian City.

CST FY 2019



## Project List

- Police Fleet
- Hwy 29 Ball Field Improvements

## \$3.5 Million Fund Balance

-Container Model	\$1.5 Million
-Depot Remodel	\$1.0 Million
-Remaining Balance	\$1.0 Million





# Budget Summary

Summary by Fund	
100 General Fund	\$ 29,290,801
210 Confiscated Assets Fund	\$ 42,641
215 E911 Fund	\$ 566,400
230 State Grant Fund	\$ 910,609
240 Federal Grant Fund	\$ 643,718
254 Multiple Grant Fund	\$ 74,113
255 Motor Vehicle Fund	\$ 174,000
275 Hotel Motel Fund	\$ 310,000
291 TAD Fund	\$ 709,500
310 2017 GO Bond Fund	\$ 5,414,633
335 TSPLOST	\$ 7,618,769
343 Capital TE Grant Fund	\$ 2,016,913
345 CDBG Capital Grant Fund	\$ 268,732
350 Capital Projects Fund	\$ 6,194,991
410 2014 GO Bond Debt Service	\$ 979,625
411 2017 GO Bond Debt Service	\$ 327,000
420 2010 COPS Debt Service Fund	\$ -
505 Water & Sewer Fund	\$ 7,659,486
506 Water & Sewer Capital Projects Fund	\$ 330,950
540 Sanitation Fund	\$ 1,443,150
555 Corrections Fund	\$ 500,000
700 Stormwater Fund	\$ 824,000
900 Jail Authority	\$ 780,877
	\$ 67,080,908





# QUESTIONS?

