



Conditional Use Application

Instructions: Please complete the following form and submit all the required items. The fee for a Conditional Use Review is \$100.00 and must be submitted with your request. This application will not be processed if any required item is not provided.

Upload your completed form to:

https://unioncityga.portal.iworq.net/portalhome/unioncityga

Please make your payment online when submitting your application

https://unioncityga.governmentwindow.com/payer_login.html

- Completed application forms - all information required of the applicant must be provided and must be printed clearly or typed
Current land survey by a certified surveyor involved drawn to scale of at least 1" = 16'. The plan shall contain the following elements:
- Vicinity map showing project location, north arrow, graphic scale & date
- Property boundary lines, with bearings & distances
- Existing roads, streets, highways, & respective right-of-way widths on or adjacent to property
- Existing buildings, structures, and facilities on development property and adjacent property
- All existing utility lines or easements on or adjacent to the property
Documentation providing proof that the Conditions listed on Page 2 are met. This documentation may be included in the above survey.
A letter of intent indicating how the property is to be used. Said letter shall be as detailed as necessary to clearly describe the proposed site development.
Legal description of the subject property
\$100.00 Application Fee

Applicant Name: _____

Address: _____

Phone #: _____ FAX #: _____

Email address: _____

Is applicant the Property Owner: [] Yes [] No

(if yes, filling out the Property Owner Authorization on page 3 is not required)

Subject Property Address: _____

Square Footage of Building: _____ Acreage: _____

Tax Identification #: _____

Current zoning for the property: _____

Approval is requested for the following Conditional Use: _____

CONDITIONS

Please list the conditions for the specific conditional use requested and identify how the conditions are met. If there are more than ten conditions, please attach an additional sheet with list of conditions.

- 1. _____
- 2. _____
- 3. _____
- 4. _____
- 5. _____
- 6. _____
- 7. _____
- 8. _____
- 9. _____
- 10. _____

AFFIDAVIT

I hereby depose and say that all above statements and attached statements and/or exhibits submitted are true and correct, to the best of my knowledge and belief.

Applicant

Sworn to and subscribed before me

this _____ day of _____, 20_____

Notary Public



FOR OFFICE USE ONLY

Date Submitted: _____ **Accepted by:** _____

Fee Paid: _____

PROPERTY OWNER AUTHORIZATION

The undersigned is the owner of the property which is the subject of this application. The undersigned does duly authorize the applicant named below to act as applicant in the pursuit of a conditional use for permit for the property.

Subject Property Address: _____

Applicant Name: _____

Applicant Telephone: _____ Applicant FAX: _____

Applicant Email: _____

Owner Name: _____

Owner Telephone: _____ Owner FAX: _____

Owner Email: _____

I swear that I am the owner of the property which is the subject matter of the attached application, as it is shown in the records of Fulton County, Georgia.

Signature of Owner

Personally appeared before me

Who swears the information contained in this authorization is true and correct to the best of their knowledge and belief.

Sworn to and subscribed before me

this _____ day of _____, 20_____

Notary Public

